

HACSA T. 5.a

## HACSA MEMORANDUM

**TO:** HACSA Board of Commissioners

**FROM:** Dorothy Cummings, Administrative Services Director

**AGENDA ITEM:** ORDER/In the Matter of Accepting a Bid and Awarding Contract #09-C-0044 for the Parking Area Improvements (at Parkview Terrace).

**AGENDA DATE:** September 29, 2009

### I. MOTION :

IT IS MOVED THAT MEILI CONSTRUCTION, INC BE AWARDED A CONTRACT #09-C-0044 FOR PARKING AREA IMPROVEMENTS (AT PARKVIEW TERRACE) AND THAT AN ORDER TO THIS EFFECT BE SIGNED; AND AN AGREEMENT BE EXECUTED IN ACCORDANCE WITH BID DOCUMENTS.

### II. ISSUE

Board approval is required to award a contract for the Parking Area Improvements, located at Parkview Terrace, Eugene, Oregon.

### III. DISCUSSION

#### A. Background:

Parkview Terrace, 255 High Street, Eugene is a 150 unit public housing apartment development occupied by an elderly and disabled population. As part of the apartment development, two parking areas serve the needs of the residents.

The project work includes the removal and replacement of the asphalt surface of one of the two parking areas. The second parking area will receive an overlay of new asphalt. Both parking areas will be re-stripped. Additionally, the eight area

drains (catch basins) draining the parking areas will be replaced and the existing parking lot light poles will be removed. (New parking lot lighting will follow under a separate contract).

Additionally, the parking areas will receive new concrete for ADA purposes in specific locations adjacent to the new asphalt work.

B. Analysis

A formal bid process with a bid package was issued by the Agency for the required work. Three bids were obtained, and the lowest bidder is responsive and responsible and has reviewed and confirmed their bid.

C. Alternatives/Options

In that the public bidding process was employed, the lowest bid has no irregularities and is responsive and responsible, the prices are considered competitive, and there are sufficient budget funds to cover the project, we recommend award of the contract to Meili Construction, Inc.

D. Recommendation

Approval of the proposed Motion.

E. Timing

Upon bid award, the contractor shall have ten days to provide the Agency with a signed contract. It is anticipated that all other necessary documents could be processed by October 8, 2009 and work would commence shortly thereafter.

**IV. IMPLEMENTATION/FOLLOW-UP**

Same as in Item III.E

**V. ATTACHMENTS**

Bid Recap Sheet.

**IN THE BOARD OF COMMISSIONERS OF THE  
HOUSING AND COMMUNITY SERVICES AGENCY  
OF LANE COUNTY, OREGON**

ORDER NO.

)IN THE MATTER OF ACCEPTING A  
)BID AND AWARDED CONTRACT  
)#09-C-0044 FOR THE PARKING AREA  
)IMPROVEMENTS (AT PARKVIEW  
)TERRACE)

WHEREAS, at a duly publicized time and place on September 10, 2009, Brian Shafer of the Housing And Community Services Agency of Lane County, Oregon, opened bids on the following project: Contract #09-C-0044 for the Parking Area Improvements (at Parkview Terrace).

WHEREAS, funds are available to finance the project, and the Acting Executive Director having so recommended, NOW, THEREFORE, IT IS HEREBY

ORDERED, that Meili Construction, Inc be awarded the contract for the Parking Area Improvements, and that the agreement be executed by the Acting Executive Director in accordance with the bid documents. The contractor shall present a valid signed contract and shall satisfactorily complete all work within the specified contract time.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2009

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Chairperson  
HACSA Board of Commissioners

IN THE MATTER OF ACCEPTING A BID AND AWARDED CONTRACT #09-C-0044 FOR THE PARKING AREA IMPROVEMENTS (AT PARKVIEW TERRACE)



Housing And Community Services Agency of Lane County  
300 West Fairview Drive, Springfield, OR 97477



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## BID RECAP SHEET

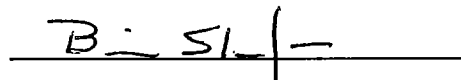
Contract #09-C-0044

### Parking Area Improvements

AWARDING A CONTRACT FOR THE PARKING AREA IMPROVEMENTS  
OWNED BY THE HOUSING AND COMMUNITY SERVICES AGENCY  
OF LANE COUNTY

<u>CONTRACTOR</u>	<u>BID</u>	<u>RANK</u>
Wildish Construction Company, Inc. Eugene, Oregon	\$114,500.00	#3
Meili Construction Company, Inc. Eugene, Oregon	\$98,909.96	#1
Eugene Sand Construction, Inc. Eugene, Oregon	\$99,060.50	#2

This is a true and accurate account of the bid opening results  
for this project on September 10, 2009.

  
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Brian Shafer, Contract Administrator